



Tuesday, December 18, 2018 Time: 12 Noon – 1 PM (EST)

Meeting Minutes

Board of Directors Meeting AGENDA

I. Call to Order and Roll Call

II. Approval of minutes (November) - *Minutes approved*

I. Officer Reports

A. President – Megan Yore

- a. Michelle contract January 2019 - *All set*
- b. Annual plan - *Megan to redistribute annual plan. Please review your section and email to Megan.*

B. President Elect - Jennifer Dale

- a. Annual audit

C. Treasurer - Jeff Schilling / Bogdan Costan

- a. Monthly Financial Reports (November 2018) -
- b. Budget 2019 -*Bogdan working on 2019 Budget. Will have draft for January 2019 meeting.*
 - i. *Fall meetings - Need to reduce costs on Fall Meeting. Do we do them in 2019? Do we hold only 2 meetings instead or charge members a small fee? We want to come closer to breaking even in 2019.*
- c. Bank change / investment strategy-

D. Secretary - Larry Daly

E. Immediate Past President - John Fick

- a. Officers 2019 election - *Thank you to outgoing BOD members, Jeff Schilling, Angela Witwer and Clay Dedeaux and welcome to Jessica Springer and Clark Ramsay, our two new members.*

II. Committee Reports

A. Bylaws – Hannah Zaskiewicz

B. Communications – Leslie Ahmed

- a. Website – Status Report and Payment module (Leslie Ahmad)

C. Membership – Angela Witwer

- a. Innovation Award 2019

D. MSHPM Programs – Jennifer Dale

- a. Annual Conference April 11, 2019 at Lansing Community College - *Jennifer working on graphics. Will start promoting event in early February*
- b. Call for speakers - *Jennifer received several responses for speakers and will present a proposed slate soon.*

E. Sponsorships – Larry Daly

- a. Website Advertising - *tabled until later*

III. Old Business

IV. New Business

V. Next Meeting Date, Time, and Location

- a. Executive Committee, January 8, 2019 at 12 noon
- b. Board of Directors, January 15, 2019 at 12 noon

VI. Adjournment

